

**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
TUESDAY 11th July 2017 IN ROOM 26**

Present:

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| Kate Wilson - Chair | (KW) |
| Bethan Edwards – Parent Governor | (BE) |
| Wendy Ormsby – Co-opted Governor | (WO) |
| Alan Salt - Principal | (AS) |
| Julie Watson – Co-opted Governor | (JW) |
| Jill Tomalin – Co-opted Governor | (JT) |
| Kate Shillaker – LA Governor | (KS) |
| Nigel Clark – Parent Governor | (NC) |

Apologies: Roger Foord-Evans – Foundation Governor

In attendance:

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| Alan Neale - Business Manager | (AN) |
| Matt Redwood – Clerk to governors | (MR) |

| Ref | | Lead |
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| 7.17.1 | Welcome and Apologies The Chair opened the meeting. Apologies were received from Roger Foord –Evans. Declaration of interest – KWs husband is an LSA at the college. The resignations of Kate Shillaker and Ian Wren were noted. Kate was thanked for her work and contributions to the governing body. KW will write to Ian Wren thanking him for his work and contributions to the governing body. | |
| 7.17.2 | Minutes of meeting held on 20th June 2017 Minutes of the meeting on 20 th June were agreed. | |
| 7.17.3 | Matters/Actions Arising DVLt meeting will be rescheduled. AS to arrange a meeting with Carol Whitty to draft proposals for the launch of DVLt. AS to report back to September FGB on these proposals. EFC meeting dates circulated. All to note Keele survey results to be reported to the FGB in September. A stakeholder survey will be completed before Christmas AWP. AN reported on progress. Snagging soon to be completed. Section 106 funding in place. Draft Community use agreement for agreement | AS All AS AN |
| 7.17.4 | Part Two Agenda See separate sheet | |
| 7.17.5 | Data Working Group | |

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| | Governors noted the report. September agenda item for FGB – Successor to RAISE | AS |
| 7.17.6 | MAT Discussion Group KW will circulate notes of a comprehensive meeting held to discuss MAT/academy conversion process. AS highlighted the importance of the FGB considering the strategic importance and benefit of the college entering into a formal partnership with another school/schools. | |
| 7.17.7 | Principal's Report to Governors The governors noted the report and asked questions and for clarification on; Reductions in curriculum delivery hours in the VIth form Effect of revised pupil numbers on the college budget Reducing the gap in attainment for Pupil Premium pupils particularly those of higher ability Faculty improvement plans Information on CAMHS involvement with pupils on fixed term exclusions | |
| 7.17.8 | College Improvement Plan Governors noted the evaluation of 2016/17. Governors noted the priorities for 2017/18 and that these were based upon the College self evaluation. Some priorities will continue across several years with a small number of specific, targeted priorities that are cohort dependant. College Improvement Plan will be finalised and brought to the September FGB. | AS |
| 7.17.9 | Policies to be agreed Home Learning policy agreed Admissions Policy to be circulated to governors Governors agreed to a reduction in Year 7 PAN to 180 for 2017/18 | MR |
| 7.17.10 | Policies for September SEND policy and Online Safety policy to be circulated for September FGB. Governor Expenses policy Governor Visits policy Governor visits protocol/programme Governing Body standing orders | MR JW WO WO |
| 7.17.11 | Governor Succession Planning JT reported on the skills audit completed by governors. Skills audit analysis to be circulated to governors. All governors to consider potential governors who might fit with skills analysis. Vacancies for 2 parent governors and 1 staff governor. Elections to be organised for September. It was agreed that how the governing body organises its meetings and workload will be an agenda item for the September FGB. AS reported that HMI are delivering Ofsted training to SLT and governors can join these sessions. AS to circulate dates | JT MR MR AS |
| 7.17.12 | New Governor Induction Process | |

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| | Template letters and process were noted by the governors | |
| 7.17.13 | Any Safeguarding Matters KS highlighted areas of practice within the Safeguarding team. | |
| 7.17.14 | Governor visits and reports KS report circulated. | |
| 7.17.15 | Chair's Housekeeping None | |
| 7.17.16 | The meeting closed at 8.25pm Date of next FGB meeting: Tuesday 19th September. Room 26 | |

Signed.....

Kate Wilson
Chair of Governors

Date:.....