

**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
TUESDAY 25th APRIL 2017 IN ROOM 26**

Present:	Kate Wilson - Chair	(KW)
	Bethan Edwards – Parent Governor	(BE)
	Wendy Ormsby – Co-opted Governor	(WO)
	Alan Salt - Principal	(AS)
	Julie Watson – Co-opted Governor	(JW)
	Ian Wren - Staff Governor	(IW)
	Jill Tomalin – Co-opted Governor	(JT)
	Rebecca Quantrill – Parent Governor	(RQ)
	Paul Looby – Co-opted Governor	(PL)
Apologies:	Roger Foord-Evans – Foundation Governor	
	Kate Shillaker – LA Governor	(KS)
	Nigel Clark – Parent Governor	(NC)
Absent:	Donna Hewart – Parent Governor (not sanctioned)	

FOCUS OF MEETING:		
Ensuring Clarity of Vision, Ethos and Strategic Direction		
Serial	Item	Owner
1.1.3.17	<p>Welcome and Apologies The Chair opened the meeting and welcomed all attendees.</p> <p>Apologies had been received from Kate Shillaker and Nigel Clarke. These two apologies were sanctioned by the Board.</p> <p>Donna Hewart was not present and no apology sent, and nothing has been heard from her, so not sanctioned. KW to establish whether she intends to continue as a governor.</p> <p>Tim Friese-Greene has resigned as a governor with immediate effect. As a parent governor, an election will need to be held, possibly for two positions if Donna Hewart stands down. Governors wished to thank TFG for his contributions during his times as a governor. Additionally, we need to appoint a new clerk.</p> <p>Declaration of interest – nothing to declare.</p>	<p>KW</p> <p>KW</p>
2.1.4.17	<p>Minutes of FGB Meeting, 21st March The minutes were accepted as a true and accurate record of the meeting.</p>	

3.1.4.17	<p>DVLT Rejuvenation Proposal</p> <p>JT explained that WO would not be continuing to share responsibility for site development with her as had been agreed, given the potential difficulty of WO's role as a Planner with SHDC. JT is willing to act as Lead Governor, and JW is willing to support her. JT supported the rejuvenation of the DVLT is the first step towards site development.</p> <p>Governors queried the suggested HE partnering with Plymouth University; the link to the Co-operative movement via Julie; and the role of the DVLT as something potentially broader than simply site development. AS responded that the previous link with Falmouth University had been unsatisfactory as the Falmouth representatives were unable to attend meetings and that individuals such as Jim Carfrae and Chris Balch could bring relevant expertise. There had been useful contact with Julie, our contact within the cooperative movement, to see if there had been other schools in a similar position to KEVICC. AS reiterated his conviction that the site development plans present a big and positive opportunity, and indicated his belief that the DVLT could provide a useful conduit for community consultation "at arms length" and promote collaboration with the broader community.</p> <p>Action: a meeting to be set up involving AS, KW, Carole Whitty JT and JW.</p>	AS
4.1.4.17	<p>AWP Update</p> <p>AS confirmed the build will start on 2nd May, and should take 12 weeks. The AWP users' group meets next week; the Community Use agreement is being drawn up with SHDC, and should meet the hockey requirements; and SHDC are discussing the release of the £329k 106 money. KW noted that the Infrastructure Annexe of the JLP suggests a higher value, but it was agreed this may include the DCC contribution.</p>	
5.1.4.17	<p>Review Pupil Numbers</p> <p>AS confirmed that the September Yr 7 intake was initially thought to be c199, but curriculum planning was undertaken with a working figure of 185. The second round of allocations now suggests a revised figure of 192, so that it is reasonable to expect a final figure of c190.</p>	
6.1.4.17	<p>Review NQT, training and partnerships</p> <p>AS indicated that the local authority has reviewed provision to support newly qualified teachers. The final report is awaited but there was good feedback at the time.</p> <p><i>n.b. An SLT presentation was originally included on this month's agenda at this point. It was agreed that this would take place in May and that the annual cycle would be amended accordingly. RaiseOnline has been renamed Analyse School Performance Service (ASPS)</i></p>	Clerk/ KW

7.1.4.17	<p>Termly Curriculum Report</p> <p>PL confirmed he had reviewed the report and raised a number of questions. He indicated that it is aligned with the budget; that the capacity to deliver PHSE provision is adequate; and that it complies with Ofsted requirements.</p> <p>Governors queried whether sixth form provision had changed: AS responded that traditionally students received 9 hrs teaching per fortnight. This has been reduced in some subjects, eg Further Maths, and for students studying four A levels, particularly where there are small classes. AS indicated that the school is reducing the numbers taking four subjects as grades tend to suffer, and the school does not receive additional funding. Most Grammar schools are taking the same approach.</p> <p>Governors also asked about the numbers leaving at the end of yr 12. AS confirmed analysis shows that the number continuing into yr13 is generally c85%. The demise of AS levels and two year A level courses may help increase this number. It was agreed that encouraging more students to progress into yr12 was desirable (currently below 50%) but the school has an obligation to match or better other providers to ensure the best interests of students are not compromised. With South Devon College providing a full range of well resourced vocational courses, it would not be sensible to expand into these areas. However, niche areas, such as Art and Design BTec Level 3 provide opportunities as they are rarely offered elsewhere and would be of interest to our students.</p> <p>It was suggested that those writing reports for governors should be encouraged to spell out acronyms, and bear in mind that newer governors may not be fully au fait with the subject matter.</p> <p>Action: PL to ensure he meets with Sarah McGinnis next term.</p> <p><i>n.b. An item on monitoring SEND and inclusion arrangements and a review of the Accessibility Plan were originally included on this month's agenda at this point. It was agreed that RQ would raise this in her December/January meeting and that these should be moved on the Annual Cycle.</i></p>	<p>AS</p> <p>PL</p> <p>RQ/KW</p>
8.1.4.17	<p>Review Exclusion Procedures and Numbers</p> <p>AS indicated that exclusion levels this year are largely similar to previous years, with 2 permanent exclusions to date and a third imminent. The fixed term numbers are also similar to previous years.</p> <p>Action: AS to circulate the numbers</p>	<p>AS</p>
9.1.4.17	<p>Reaffirm Food Standards in line with Statutory Duties</p> <p>It was agreed that this should be held off until the Business Manager is in place.</p> <p>Action: KW to check if this is part of the Annual Cycle.</p>	<p>KW</p>
10.1.4.17	<p>Agree dates for FGB Meetings 2017/18</p> <p>Action: AS to circulate proposals</p>	<p>AS</p>

11.1.4.17	<p>Matters Arising (other than those on the Agenda)</p> <ul style="list-style-type: none"> Action: Fay Crellen to email governors with English and Media review report. FW to be asked to do this. Action: Clerk to research the difference between Equality Principles and Equality Objectives. KW to check. Action: AS to send final copy of CIP to governors. Outstanding. Action: AS to email KW information regarding trained staff n Student Leadership. No further action. Action: AWP - CW to ensure Dave Chapman is involved. This is happening. Action: CW and AS to ensure funding is in place. This was reported at the last meeting. Action: Governor's induction pack to be updated and sent around to Governors. Outstanding. 	<p>FC/AS</p> <p>KW AS</p> <p>KW</p>
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12.1. 4.17 Part Two Proceedings

*n.b. some governors are having difficulties accessing the Portal etc.
Governors should email lan.wren@kingedwardvi.devon.sch.uk if they need help.*

13.1.4.17	<p>Policies to Review</p> <ul style="list-style-type: none"> SEND policy with Accessibility plan, and Medical Conditions Policies: RQ to pick up as indicated earlier. Online Safety Policy: IW to speak to Sarah Winstone as changes may be needed. Admissions Policy: KW to review. Most Able Students: reviewed and up to date. Whistleblowing Policy: reviewed by WO. This is a standard DCC policy. AS to check apparent omission in paragraph 3. Lettings Policy and other financial policies will be deferred until the Business Manager is in place and able to look at them. 	<p>RQ</p> <p>IW KW</p> <p>AS</p>
14.1.4.17	<p>May Policies According to Annual cycle</p> <ul style="list-style-type: none"> Personnel Policies (NC) Critical Incident Management Plan: deferred until the Business Manager is in place and able to look at it 	
15.1.4.17	<p>Any Safeguarding Matters Nothing to report.</p>	
16.1.4.17	<p>Governor Visits and Reports AS, JT and Carole Whitty showed local councillors around the site, and Carole later showed Cllrs Birch and Vint around. Considerable interest and support was shown, and concern at the state of some of the buildings.</p> <p>BE met with Ben Cotton to discuss Higher Prior Attainment students. Questionnaires have been sent out to relevant parents in Yrs 7 and 10, and some 20 parents invited to meet with Ben on 9th May.</p>	

17.1.4.17	<p>Chair's Housekeeping</p> <p>A proposal by the finance team (suggested by the audit) that all uniform, in addition to PE kit, be stocked by Lawsons and not at KEVICC, was approved by governors.</p> <p>Action: KW to liaise with Marie and establish pricing stability, explore whether a any reduction in price is possible, and to seek notification from Lawsons of any price increase before its implementation.</p>	KW
18.1.4.17	Date of next FGB meeting: Tues 23 May 2017, Room 26	

Signed.....

Kate Wilson

Chair of Governors

Date:.....