



**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
WEDNESDAY 7th DECEMBER 2016 IN ROOM 26**

Present:

Kate Wilson - Chair	(KW)
Richard Dennison – Parent Governor	(RD)
Donna Hewart – Parent Governor	(DH)
Bethan Edwards – Parent Governor	(BE)
Paul Looby – Co-opted Governor	(PL)
Alan Salt - Principal	(AS)
Jill Tomalin – Co-opted Governor	(JT)
Carole Whitty – Foundation Governor	(CW)
Julie Watson – Co-opted Governor	(JW)

In Attendance:

Alison Davenport (Clerk to GB)	(AD)
Mrs Wendy Ormsby (Prospective Governor)	
Ben Cotton	

Apologies:

Roger Foord-Evans	
Nigel Clark	
Tim Frieze-Greene	
Kate Shillaker	

FOCUS OF MEETING: Ensuring Clarity of Vision, Ethos and Strategic Direction		
Serial	Item	Owner
1/1/12/16	<p>Welcome and Apologies</p> <p>The Chair opened the meeting and welcomed all attendees including Ben Cotton, Donna Hewart a new Parent Governor and Wendy Ormsby who was a prospective new Co-opted Governor. Apologies had been received from Roger Foord-Evans, Tim Frieze-Greene, Nigel Clarke and Kate Shillaker.</p> <p>This was Richard Dennison’s last meeting as Governor and the Chair proposed a formal vote of thanks to him for all of his hard work and support during his tenure as a Parent Governor.</p> <p>Declarations of Interest: – PL declared an interest in the item on the All Weather Pitch (AWP) due to his involvement with the Football Club.</p>	
2/1/12/16	<p>Science and Technology Faculty Review (Ben Cotton)</p> <p>Ben Cotton briefed Governors on the Science and Technology Review which had taken place on the 9th and 10th Nov. The review had followed the new structure and had involved a number of the College leadership team and</p>	

	<p>Governors attending lessons, visits and Student Voice sessions to gain a sense of the level of progress being made. Over the last year, three departments had been merged into a single faculty which had led to a more collaborative approach. There was now stable leadership in Science although there had been several changes to staff. . Teaching provision had improved in Science with consistency in marking and improvements in pedagogy. The future focus for the team was to ensure that the improvements being made in teaching were matched by outcomes ie improved results. The importance of good quality CPL for all staff was recognised.</p> <p>More robust outcomes across KS4 science were needed.</p> <p>.</p> <p>Governor Challenge and Comment:</p> <p>Governors were keen to know if the review had identified any underperforming groups and if so, what was being done to address the situation. BC replied that there was a significant focus on High Prior Attaining students, to ensure that they were being routinely stretched in both homework and lessons. Furthermore, assessment at KS4 was now improving. Staff were working hard to ensure that the curriculum was completed as quickly as possible to allow sufficient time for students to consolidate and review their work.</p> <p>Governors were encouraged by the number of students taking up the three sciences, but noted that the facilities currently available for Science and Technology were less than ideal and could benefit from investment. Governors learned that the situation would be alleviated to an extent in 2017, when a new double classroom would be built as part of the capital investment in the College by County (following the Quinquennial Inspection).</p> <p>Governors also wanted to learn whether the College monitored the number of girls taking science subjects and whether there was a good proportion of female science teachers. BC replied that there were a number of excellent female practitioners working within the faculty and there was not a marked gender difference in terms of overall results. KS5 results in physics were an issue nationally.</p> <p>Governors thanked BC for attending the meeting and for his comprehensive briefing.</p> <p>Impact Statement:</p> <p>This item illustrates Governors' oversight of teaching activities and holding the Principal and staff to account for the educational performance of the College.</p>	
3/1/12/16	<p>New Governor Co-option</p> <p>Mrs Ormsby was asked to step out of the room and a vote was taken to co-opt her formally onto the Board. Decision: Agreed nem.con.</p>	
4/1/12/16	<p>Draft Part 1 Minutes of the 8th Nov FGB Meeting</p> <p>The minutes were accepted as a true and accurate record of proceedings.</p>	
5/1/12/16	<p>Matters Arising</p> <ul style="list-style-type: none"> • AWP update (moved to Pt 2) • Behaviour Policy – inclusion of anti-bullying – Complete. Uploaded to Portico and Website. • Governor Recruitment. All posts had now been filled apart from that of Staff Governor. A further appeal would go out to staff when the Clerk sent out the most recent set of minutes. • Changes to Lead Governor ToRs. The Clerk still needed to amalgamate EFC and Finance Lead ToR and the Premises and Site Development ToR 	<p>Clerk</p> <p>Clerk</p>

	but this had not yet been done due to lack of hours. Action: Clerk to complete and circulate to Governors prior to the January FGB meeting.	
	Part 2 Proceedings	
6/1/12/16	<p>Progress Against CIP Sect 1.1 Outcomes: Progress 8 was still difficult to calculate and there were other indicators - attainment 8 and A* to C - which needed to be considered.</p> <p>Section 2, Sub-sections 5 and 6 – Developing Leadership. Much work was taking place with the South West Teaching Schools Alliance and the Dartmoor Teaching School Alliance which offered middle leadership training. Both Ben Cotton and Anne Law were qualified to support other schools and their activities meant that the College had a credit balance with the Alliances which could be spent on areas for improvement for our own cadre of teachers.</p> <p>Section 3, Sub-sections 6 and 7 - Curriculum Costing. An initial review of curriculum costs for the forthcoming financial year had now been made and this would be discussed at the FIPS panel meeting the following day.</p> <p>Section 4 - Student Leadership. Student Leadership in the preceding year had not had the desired impact and as a result, it was a focus of current activity. A significant piece of consultative work was ongoing concerning what makes a good teacher. This was designed to inform a KEVICC pedagogical style of teaching and also to look at student behaviour. Students had been asked two sets of questions on behaviour around the site and behaviour in lessons (the College leadership was keen to get students' views on why behaviour was better in certain lessons ie who were the teachers who never have any trouble in class and why).</p> <p>Governor Challenge and Comment: Governors were interested to know whether there were any plans to let the students set the agenda at Student Voice sessions. The Principal replied that there were opportunities and he had recently asked the Kennicott Student Union to suggest items for the Student Voice agenda.</p> <p>Governors noted that at a recent Parent Voice session, a parent had commented that students would be likely to embrace being consulted on future site development plans.</p> <p>In terms of teaching outcomes, Governors wished to know if there were any vulnerable groups that were a particular focus for the College. AS replied that High Prior Attainment Disadvantaged students were a priority for the College</p> <p>Action: Chair to send a copy of the current CIP to all new Governors.</p> <p>Impact Statement: This item illustrates Governors' oversight of teaching activities and holding the Principal and staff to account for the educational performance of the College.</p>	
7/1/12/16	<p>Review Process for Termly Curriculum Report PL (new lead Governor for Curriculum) needed to liaise with Sarah McGinnis regarding the termly curriculum report. Action: AS to put PL in touch with</p>	AS

	Sarah McGinnis.	
8/1/12/16	SEND Report – Tabled. TFG was not present to give a verbal update so item carried forward to January.	Clerk
9/1/12/16	Health and Safety All discussion on Health and Safety was deferred until the January 2017 FGB when a new site manager would be in post.	Clerk
10/1/12/16	Policies For Review and Approval <ul style="list-style-type: none"> Staff Capability Policy This was a standard model policy and was approved nem.con. Babcock model Pay Policy – this policy needed significant tailoring. NC to review changes made by AS. Policy then to be circulated to Governors for approval at Jan meeting. Early Warning of Policies for Review at Jan Meeting: <ul style="list-style-type: none"> Health and Safety Policy (JW) Accessibility Plan (TFG) Safeguarding Policy (inc Prevent Duty) (KS) Online Safety Policy (KS) Admissions Policy (moved from July to comply with Devon County Consultation on admissions)(KW/Faye Crellen) New Health and Safety for Outdoor Visits Policy (JW) New High Attaining and Talented Policy (BE) 	NC Clerk JW TFG KS KS KW JW BE
11/1/12/16	Safeguarding Matters <ul style="list-style-type: none"> Safeguarding Audit – this was in progress and a report would be provided at the January meeting. Verbal Update from safeguarding Governor – item carried forward to January. 	Clerk to note
12/1/12/16	Chair's Housekeeping <ul style="list-style-type: none"> A date was needed for the next Data Working Group meeting Action: Clerk to send out a Doodlepoll Year 7 Literacy and Numeracy Catch-up Premium. There was a statutory requirement to publish Year 7 Literacy and Numeracy Catch-up Premium information. It was agreed that the report for the previous year would be published on the website and would be replaced by the one for the current year when it was ready. Action: AS to discuss with Anne Law. Website Compliance. There was a statutory requirement to publish Equality Objectives on the website. Action: Clerk/KW to send AS the guidance notes on this topic. AS to check that Retention and destination, English and Maths in KS 5 were published. Governor Communication: Governors needed to ensure that they copied the Principal, the Chair and the Clerk in to any communication with either staff at the College or outside agencies. 	Clerk AS Clerk/ KW AS All to note
13/1/12/16	Date of Next Meeting Date of next FGB meeting: Tues 17th January 2017. Location: Room 26	All to Note

	The meeting closed at 19.50	
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