

Minutes of KING EDWARD VI COMMUNITY COLLEGE FGB Meeting Thursday 28th June 2018



Present: Kate Wilson (KW), Alan Salt (AST), Wendy Ormsby (WO), Alessandra Ruocco (AR) Michael Young (MY), Julian Carnell (JC)

In attendance: Alan Neale, Business Development Manager (AN), Jim Lodge (JL), Yvette Elliott, Clerk (YE)

| Ref. | FOCUS OF THIS FGB MEETING: Holding the Principal to account for the educational performance of the College and its students and the performance management of staff | Actions |
|----------|---|--|
| 1.6.18.1 | Welcome & Apologies <ul style="list-style-type: none"> • Apologies: Julie Watson (JW) and Nigel Clark (NC). • There were no declarations of interest. • YE, JL and JC introduced and welcomed to the meeting. | |
| 1.6.18.2 | Matters Arising <ul style="list-style-type: none"> • Skills audit meeting has not yet taken place. • Keele Survey & letter distributed, but delays resulted in Yr 11 and Yr 13 being missed out, which is disappointing as positive input would be expected from these year groups. Now on annual cycle in February. • Some governors have website profiles outstanding. Governors to check website & share profiles as required. • AN reported that GDPR processes are now in place, with privacy policy on website and DPO appointed (Steve Sherwood). • Principal's Appraisal review date TBA. • Vice Chair position vacant – this is required to support the Chair. • No candidates to date for Staff Governor position. YE to email approved minutes to all staff introduce herself and notify all of vacancy & election. • 1 application to date in Parent Governor election, with an additional expression of interest. Deadline 10th July. • JL is prepared to stand as a new Co-opted Governor. LA Governor position also vacant at present. • 2018-19 FGB dates to be circulated by AS. AN highlighted 1st May deadline for approving the budget and an additional FGB meeting on 30th April with a finance only agenda should be added to the previously agreed list of dates. | <p>KW/JW</p> <p>All</p> <p>AS</p> <p>YE</p> <p>AS</p> |
| 1.6.18.3 | Draft Part 1 Minutes from 22nd May FGB Meeting Minutes were approved and will be signed by the Chair. | KW |
| 1.6.18.4 | Clerk to Governors <ul style="list-style-type: none"> • YE appointed. AN will run the induction process next week, which was approved by Governors. • Governors were reminded that the Clerk works for the Board, not the Principal. | AN |

| | | |
|------------------------|---|--|
| <p>1.6.18.5</p> | <p>Principal's Report AS talked through the key issues from his June 2018 Report:</p> <ul style="list-style-type: none"> • <u>Attendance</u> continues to be a challenge, despite interventions and positive external feedback on the good work of the school in tackling this. Need to show the impact of this work, including sustained improvements with strategies in place. <p><i>KW asked why attendance is poor across all cohorts? Geographically poor attendance.</i> <i>MY asked if AS could provide figures separating authorised & unauthorised absences? AS to share.</i> <i>JC asked if persistent absence across all year groups? AS confirmed – persistent is equal to one day each fortnight.</i> <i>JC asked if this is the same pattern historically? Attendance has been below the national average for years, but it has declined. Harder to compare historically as markers changed 2 years ago.</i></p> <ul style="list-style-type: none"> • <u>Pupil Premium</u> is a huge area of focus and vast progress is being predicted for this cohort's results. <i>JC asked why there is this improvement? Skilful interventions, whole school priority focus, improved teacher awareness of PP pupils for positive discrimination – AS reminded Governors that school is still working on predictions and results will be out on 22nd August.</i> • <u>Achievement and Progress</u> – predicted Progress 8 currently stands at +0.47, a significant increase on +0.18 from 2017. However, Governor's attention was drawn to the difficulty in predicting progress accurately (as opposed to attainment). Attainment predictions for GCSE show slight improvements on 2017, so a Progress 8 score in line with 2017 or slightly higher would be anticipated. The 2017 dip in Value-Added score at A-level is not predicted to be repeated this year owing to improvements in key subjects. • <u>Behaviour</u> – No new permanent exclusion, but still higher than the national average and feedback is that behaviour management needs to improve. A plan is in place, including off-site provision where required. The fixed-term exclusion rate remains below national average. Ofsted have set permanent exclusions as a clear area to target for improvement. | <p>AS</p> |
| <p>1.6.18.6</p> | <p>College Improvement Plan (CIP) KW requested that "believe" rather than "accept" be used in the CIP wording. AS to amend. AS reported the CIP priorities are determined through ongoing self-evaluation and many haven't changed (e.g. attendance). Some areas are less of a priority now, although work continues (e.g. high performing students which was cohort specific last year and budget management which is greatly improved). Marketing and PR requires To maximise student numbers <i>KW asked if costs could be attached to priority areas, so Governors can work on this strategically</i> Each priority has an associated action plan and these will have budgets allocated. AN can link this to budget where money is specifically assigned so that financial impact can be monitored.</p> | <p>AS</p> <p>AN</p> <p>AN</p> |

| | | |
|------------------|--|-----------|
| | JL left the meeting at 7.05pm. The FGB agreed to co-opt JL onto the Board. KW to contact JL. | KW |
| 2.6.18 | Part 2 Agenda minuted separately | |
| 1.6.18.12 | KW is unable to attend the July FGB. JC to Chair in her absence. EFC meeting cancelled on 3 rd July. | |
| | Meeting closed at 7.45pm. The date of next FGB meeting is Tuesday 17th July. | |