



Minutes of KING EDWARD VI COMMUNITY COLLEGE FGB Meeting Tuesday 22nd May 2018

Present: Kate Wilson (KW), Alan Salt (AST), Wendy Ormsby (WO), Alessandra Ruocco (AR) Michael Young (MY), Julie Watson (JW)

In attendance: Kirsty Matthews (KM), Deputy Principal, Alan Neale, Business Development Manager (AN)

Ref.	FOCUS OF THIS FGB MEETING: Theme: Overseeing the Financial Performance of the School and Ensuring Its Money is Well Spent
1.22.5.18.1	<p>Welcome & Apologies</p> <ul style="list-style-type: none">• Apologies: Jenna Armitage• Noted the resignations of the Clerk and Jacqueline Vaughan – Local Authority Governor.• There were no declarations of interest.• David Chapman and Anna Lodge introduced and welcomed to the meeting.
1.22.5.18.2	<p>Site discussions</p> <ul style="list-style-type: none">• Dave Chapman and Anna Lodge presented findings from their surveys with staff and students. <p>Responses comprehensive with student body submitting 259 responses (mainly from younger year groups) that Dave described as eloquent. A number of pupils are saying that they have other questions that they would like to raise and feel that they are not being 'listened' to; Dave mentioned uniform and situation of rubbish bins as examples.</p> <p>There are some positive comments about existing buildings, particularly English/Maths block and Ariel centre.</p> <p>Dave advised that the consultation results generate further but more specific question about refurbishment and redevelopment.</p> <p>Questions about the split site 11-16 and 16-19. The Kennicott site question is whether this should be reserved exclusively for 16-19 teaching to heighten it exclusivity and increase recruitment to it as a 'separate' provision. Dave described these as not just space issues – they pertain to vision and organisation of the college.</p> <p>View at this point on time – need clarity about 11-16 and 16-19 education provision. Potential to do a 'one site' redevelopment.</p> <p>Survey respondents agreed that they like the open space but this also presents a safeguarding problem.</p> <p>Sport and PE facilities also need to be considered carefully. Should PE be located within a designated space?</p> <p>All agreed that new science labs are required.</p> <p>Governors responded – the report was thought provoking. Is there merit in thinking about what can be refurbished and improved rather than a complete redevelopment. The 6th form proposal also deserves further investigation especially impact on recruitment of students.</p> <p>Governors agreed that the college's link with the town requires that the governors and college carefully fulfil all the stages of investigating and developing a coherent plan for looking at site development.</p>

	<p>Governors asked if there is an opportunity to clarify the report into a SWOT analysis. Dave Chapman responded that in essence these drop out of the report – the issue of Kennicott being at the forefront of those. Once we have addressed these the brief should arise quite clearly and would anchor developments. A critical pathway of development is essential in terms of what development should happen where, when and why.</p> <p>Governors asked about classroom sizes and were surprised that students didn't highlight this. Dave responded that students discussed environmental quality of life issues e.g. classrooms being too hot. Teachers were more specific about classroom size impacting on learning.</p> <p>Action advised by Dave: to coordinate a focus group and answer the questions raised by the report. The focus group stakeholders are listed in the report.</p> <p>It would also be positive to identify and take immediate action on smaller projects and provide ownership to young people to develop these and therefore safeguard their future upkeep.</p> <p>Funding discussed including crowd funding potential as well as sale of land to mainstream investors that want to invest socially, especially if considering longer-term investment.</p> <p>Thanks provided to Dave. Dave left meeting at 18.25.</p> <p>AS summarised his response to the report. Initial discussions about points raised in the report especially use of Kennicott.</p> <p>Alan reflected that much of the work of the focus group and governors would need to be intrinsically linked to the vision of the future of the college as well as clear understanding of immovable constraints regarding site development and improvement.</p> <p>Focus group could develop list of priorities to then offer to professionals to create some draft briefs.</p> <p>AN reflected on process of site development from his previous setting.. In this scenario, architects mapped out through preliminary studies and consultation what the possibilities could be. Several options offered on various key buildings: rebuild/redevelopment/leave.</p> <p>Governors asked if professional fees are available to fund this level of expertise. Alan Neale responded that variety of contracts provided some of which are risk basis or fee basis.</p> <p>Recommendation from Kate that we set up a small focus group in line with the recommendations of the scheme. Dave is skilled in recognising how to access funds so if he were willing, it would be advisable to bring him into that group.</p> <p>ACTION: AS to organise a focus group – start with the first two questions raised by the report. MY, KW, AS, AN, WO volunteered to join the focus group. DC also to be invited to join.</p>
<p>1.22.5.18.3</p>	<p>Matters Arising (other than those on the agenda)</p> <ul style="list-style-type: none"> • AN confirmed the All Weather Pitch (AWP) Community Use Agreement (CUA) has been signed. • Skills audit: KW and JW meeting to be rescheduled. • Keele Survey – is going out imminently. • Governor profiles for the website. Please send to AN (There is still a section on the website where the governors section is incorrect. AN to correct. • GDPR compliance update. GDPR – comes into force on 25/5/18. Steve Sherwood – Admin Manager presented to SLT today. Full policy will be brought to governors next meeting on 26/6/18.

1.22.5.18.4	<ul style="list-style-type: none"> Draft Pt 1 Minutes of the May 1st FGB Meeting approved for accuracy.
1.22.5.18.5	Pupil Premium <ul style="list-style-type: none"> WO agreed to be appointed Pupil Premium Governor. Wendy will contact Anne Law and arrange a monitoring visit this term.
1.22.5.18.6	Principal's Appraisal Panel <ul style="list-style-type: none"> JW agreed to join the panel. Julie will research refresher training offered by Babcock.
1.22.5.18.7	Appointment of Vice Chair <ul style="list-style-type: none"> None present wish to be considered for this post. Position is still open.
1.22.5.18.8	Agreement of dates for next year's FGB meetings. <ul style="list-style-type: none"> All agreed that Tuesday meetings suit. ACTION: AS will circulate new dates.
1.22.5.18.9	CIP monitoring reports/update <ul style="list-style-type: none"> JW has met with Fay Crellan, report sent via email. JW reported that Fay has excellent awareness of the attendance issues. Impressed by the reward system. Identifying funds to support the prize initiative would be appreciated. ACTION: AS to identify dates for CIP monitoring a year in advance for July FGB. This should include student voice activities.
	Part 2 Agenda minuted separately.
1.22.5.18.10	There were no non-confidential safeguarding issues to report
1.22.5.18.11	Following policies deferred <ul style="list-style-type: none"> Appraisal Policy – Support Staff (May 2014) (JW) Carers Policy (May 2014) (NC) Code of Conduct (Feb 2016) (MY) DBS Disclosure Policy (Feb 2014) (JA) Exit Interview Policy (May 2014) (AR) Grievance Policy (Feb 2014) (KW) Managing Sickness Absence (Feb 2014) (JW) Redundancy Policy (Feb 2016) (MY) Staff Leave of Absence Policy (Apr 2015) (NC) TOIL Policy (Feb 2016) (AR) Critical incident Management Plan (WO)

1.22.5.18.12	<p>Policies for approval at the next meeting</p> <ul style="list-style-type: none"> • Data protection policy (JW) • Home/College Agreement (WO) • Attendance Policy (Approved November 2017) • Home Learning Policy (KW) • Marking Policy (KW) • Teacher Appraisal Policy (KW) <p>ACTION: AN will check the policy folder against the folder website and clarify which policies require renewal.</p>
AOB	<p>Uniform Policy Amendment</p> <ul style="list-style-type: none"> • In response to parental and student request, governors agreed tailored shorts to be included in uniform policy as acceptable wear. The policy is gender neutral so all pupils may opt to wear shorts in the summer term. ACTION: AS and KM to add this to policy and communicate with parents, staff and students. • Governors took a preliminary look at more cost effective shirt sample items provided Lawsons.
<p>Close. The date of next FGB meeting is Thursday 28th June</p>	

Signed.....

Kate Wilson

Chair of Governors

Date:.....