

**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
TUESDAY 14th November 2017 IN ROOM 26**

Present:

Kate Wilson - Chair		(KW)
Bethan Edwards – Parent Governor		(BE)
Wendy Ormsby – Co-opted Governor		(WO)
Alan Salt - Principal		(AS)
Nigel Clark – Parent Governor		(NC)
Michael Young- Foundation Governor		(MY)
Jenna Armitage- Foundation Governor		(JA)

Apologies: **Julie Watson**

In attendance:

Matt Redwood – Clerk to governors		(MR)
Jacqueline Vaughan		
Alan Neale		

Ref		Lead
1.11.17.1	<p>Welcome and Apologies The Chair opened the meeting. There were no declarations of interest. Apologies were received and sanctioned from J. Watson. The resignation of J.Tomalin was noted R.Quantrill was not present and MR to investigate her status as she had not attended several governors meetings and had not sent any apologies. There is no vice chair elected. MR to circulate thr role and responsibilities of the vice chair to all governors.</p>	<p>MR</p> <p>MR</p>
1.11.17.2	<p>Matters/Actions Arising Governor links. WO to meet D Gillard next week. KW to meet Art department in the near future. JV agreed to be English and Media link governor. MR to contact Vashti Wickers about becoming a co-opted governor. Governor induction dates have been agreed. MR to contact parent governors with dates. Data workshop. Aspire School Performance data will be updated in November. AS to set a data workshop date after November update. December FGB moved to Thursday 14th December. MR to determine Aspire passwords for governors.</p>	<p>MR</p>
1.11.17.3	<p>Minutes of meeting held on 17th October 2017 Minutes of the meeting on 17th October were agreed.</p>	

1.11.17.4	<p>EFC 31st October – Verbal Report.</p> <p>AN updated the governors on the current budget position and the projected end of year position. The governors recognised the challenging position which will need considered action for 2018/19. Governors questioned AN on the 5 year forecast report. AN will give governors a contextual report and high level summary of financial data at the next FGB.</p> <p>Governors questioned AN on capital budgets and restrictions that are applied to these budgets.</p> <p>AN and MY will make an initial draft of the SFVS.</p> <p>Catering and cleaning contracts have been circulated and there is significant interest received for both contracts.</p>	AN
1.10.17.5	<p>College Improvement Plan</p> <p>Discussion on this item was deferred until the December meeting.</p> <p>AS gave a verbal report on progress on actions within the plan.</p> <p>AS to circulate final version of the CIP. A date will be set in the first week of December for governors to give verbal feedback to AS on aspects that need clarification. Governors also to give written feedback to AS on the CIP.</p>	AS/FGB
1.10.17.6	<p>Principal's Report</p> <p>AS delivered his report.</p> <p>BE asked how the THRIVE programme had been affected by the reduction in staffing, particularly LSAs.</p> <p>AS outlined how the current THRIVE programme is delivered by 1 FTE LSA and the number of students supported by the programme. AS said this was consistent with other secondary schools locally.</p> <p>BE asked how the leadership of the Vith form is progressing after recent changes.</p> <p>AS stated that significant changes had been made to the way that Vith form students are mentored and tutored which is delivering more effective support.</p> <p>Governors questioned about Vith form students working within other form groups at tutor time and the rationale for this activity.</p> <p>AS explained how this happens and the benefits for both Vith form and younger students of this programme.</p> <p>BE asked about support for Vith form students completing their UCAS applications.</p> <p>AS stated that Vith form tutors continue to monitor this process and liaise with subject tutors to ensure the support is appropriate and timely to ensure applications are completed .</p> <p>MY questioned the level of student mobility as cohorts progress within the school.</p> <p>AS felt that in his experience levels of mobility were increasing-particularly in Yrs 9 and 10. The college was monitoring levels of student mobility and they were higher than the national average. High levels of</p>	

	<p>student mobility can provide the college with issues around the induction of new students and matching subjects for study – particularly in exam subjects as well as attendance and pupil progress.</p> <p>WO asked about levels of college attendance.</p> <p>AS reported that the college has a 1 fte attendance officer. Persistent absence rates remain steady although that has to be viewed alongside increased issues of attendance that the college is experiencing as student cohorts joining the college have greater issues re attendance. Therefore, the effectiveness of the college in keeping rates steady against a backdrop of increased problems is a reflection of the good work that the college is undertaking in this area.</p> <p>KW thanked AS for a very comprehensive report but asked that in future the Principal’s reports have a greater narrative and context to explain the data and current position of the college.</p>	
1.10.17.7	<p>Term Dates 2018/19</p> <p>AS outlined the proposed term dates using 5 INSET days and 2 occasional days.</p> <p>Governors agreed these term dates.</p>	
1.10.17.8	<p>Pupil Premium Report BE to circulate the report to governors.</p>	
1.11.17.9	<p>College Vision Statement CIP Vision Statement</p> <p>KW outlined the background to the draft opening statement that had been circulated to governors.</p> <p>MY felt that the statement would be improved with a short ‘strap line’.</p> <p>AS outlined the 4 principles included in the paper that are most recognised by the members of the school community.</p> <p>Governors had an extensive discussion about how the FGB monitors actions within the CIP and progress as a result of those actions.</p> <p>Governors agreed that a short summary of CIP actions with performance data would enable governors to have a clearer view of the effectiveness of the CIP.</p>	
1.11.17.10	<p>Any Safeguarding Matters None</p> <p>Safeguarding policy to be reviewed in January. OnLine Safety Policy to be reviewed in January.</p>	
11.1.10.17	<p>Review of policies The governors approved ; Citizenship/PSHE policy Sex and Relationships (sex education) policy Behaviour policy and Behaviour Principles Attendance policy Freedom of Information Publication scheme</p>	

	The meeting closed at 19.15pm Date of next FGB meeting: Thursday 14th December. Room 26	

Signed.....

Kate Wilson
Chair of Governors

Date:.....