

**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
TUESDAY 17th October 2017 IN ROOM 26**

Present:

Kate Wilson - Chair		(KW)
Bethan Edwards – Parent Governor		(BE)
Wendy Ormsby – Co-opted Governor		(WO)
Alan Salt - Principal		(AS)
Jill Tomalin – Co-opted Governor		(JT)
Nigel Clark – Parent Governor		(NC)
Michael Young- Foundation Governor		(MY)
Jenna Armitage- Foundation Governor		(JA)
Julie Watson- Co-opted Governor		(JW)

Apologies: **None**

In attendance:

Matt Redwood – Clerk to governors		(MR)
Jacqueline Vaughan		
Ian Wren for item 2.1.10.17		

Ref		Lead
1.1.10.17.	<p>Welcome and Apologies The Chair opened the meeting. There were no declarations of interest. No apologies were received. Jacqueline Vaughan was welcomed as an observer and prospective governor. Governors completed annual declaration of interest forms</p>	
2.1.10.17	<p>College website and e-mail Ian Wren explained the new KEVICC e-mail system – Office 365. Individual passwords need to be reset via Ian if user is offsite. Passwords expire after 40 days. Governors group is only accessible by the members (governors) in the circulation group. Files uploaded to the governors section are accessible by all governors.</p>	
3.1.10.17.	<p>Minutes of meeting held on 19th September 2017 Minutes of the meeting on 19th September were agreed.</p>	
4.1.10.17.	<p>Matters/Actions Arising Golden Iris AS reported that this was a successful event and the organisers are planning to repeat the event next year. 100’s tickets were sold. The event break even point was 300.</p> <p>Governor vacancies. Staff governor vacancy circulated to all staff. Parent governor vacancy to be circulated to parents/carers. Information and link to be put on the website.</p>	MR

	DVLT It was agreed that MY and JA are appointed as trustee governors.	
5.1.10.17	Verbal Update on Student Numbers The principal gave an update on student numbers. 1083 students on roll. 197 in the VIth form . 97 in yr 12 100 in yr 13.	
6.1.10.17	College Improvement Plan Governors agreed to defer discussion on this item until November meeting. JT,NC and KW agreed to be members of the governors working group who will work with AS/SLT to review how information on the actions and progress within the CIP are reported to governors. KW highlighted a paper by JT circulated to governors that will form part of the discussion in November.	
7.1.10.17	Exam Results AS has been meeting all Heads of Faculty to discuss results in detail. Heads of Faculty analyse results. AS will circulate all 8 Heads of Faculty analyses to governors. AS reported on DfE national data. The College had a positive progress measure for the second year running although the data is currently unvalidated- it will be validated in January 2018. Progress 8 data shows the college as average at KS4 and above average at KS5- using data based on 2016 results. Remarks will impact on the data. The college has applied for 11 students to be removed from the college data as these students, mostly due to health reasons, had not attended for the majority of year 11. The DfE is considering these applications with additional information. AS will lead a seminar for governors on new RAISE data- Analysing School Performance. Principal's report in November will use new data dashboard from Analysing School Performance. MR to contact Ruth Long for passwords for governors to access Analysing School Performance. KW to send governors a link to The Key.	AS MR KW
8.1.10.17	Review of Existing Contracts Building Maintenance AS reported on an unscheduled visit from the LA maintenance officer. The college flat roofs and boiler maintenance were highlighted.	MR

	<p>Security AS reported that the college has secure procedures re security alongside appropriate procedures/policies to ensure security.</p>	
9.1. 10.17	<p>Any Safeguarding Matters None</p>	
10.1.10.17	<p>Appoint Lead Governors KW is Safeguarding lead governor. College lead Sara Winston. JA is SEND lead governor. College lead Sara Winston JT and JW Site Development lead governors. College lead Alan Neal WO H&S and Premises lead governor. College lead Alan Neal BE High Prior Attainment and Pupil Premium lead governor. College leads Ben Cotton and Anne Law. NC is HR lead governor. College lead Alan Neal MY is Finance lead governor. College lead Alan Neal. BE is Community Liaison Lead governor. College Improvement/Curriculum role will be undertaken by the FGB. Governor visits lead governor role was deleted.</p> <p>AS reminded governors that faculty review meetings are open to all governors. SLT will report to FGB meetings on specific areas as requested. Governors requested the dates of faculty reviews are circulated as far in advance as possible to enable them to attend.</p> <p>Governors agreed following links;</p> <p>JT English and Media NC MFL WO PE BE Humanities MY Science and Technology KW Art JA Maths JW Performing Arts</p> <p>AS brief staff on lead governor roles. KW reminded governors of the college protocol for contacting staff.</p>	<p>AS</p> <p>AS</p>
11.1.10.17	<p>Review of policies The governors agreed ; Governor Expenses policy Governor Visits policy Code of Conduct Principles of Delegation.</p> <p>SEND/Accessibility policy Governors agreed the policy with minor revisions of:</p>	

	<p>SEND governor JA not TFG and the use of school or college title consistently throughout the policy.</p> <p>Two points of clarification. Should the policy say that the college is compliant with all SEND legislation and how is college compliance monitored?</p>	JA
	<p>The meeting closed at 19.15pm Date of next FGB meeting: Tuesday 14th November. Room 26</p>	

Signed.....

Kate Wilson
Chair of Governors

Date:.....