

**PART 1 MINUTES OF A MEETING OF THE KING EDWARD VI COMMUNITY COLLEGE, FULL
GOVERNING BOARD HELD ON
TUESDAY 19th September 2017 IN ROOM 26**

Present:

Kate Wilson - Chair		(KW)
Bethan Edwards – Parent Governor		(BE)
Wendy Ormsby – Co-opted Governor		(WO)
Alan Salt - Principal		(AS)
Jill Tomalin – Co-opted Governor		(JT)
Nigel Clark – Parent Governor		(NC)

Apologies: Julie Watson

In attendance:

Alan Neale - Business Manager		(AN)
Matt Redwood – Clerk to governors		(MR)
Michael Young		
Jenna Armitage		

Ref		Lead
9.17.1	<p>Welcome and Apologies The Chair opened the meeting. There were no declarations of interest. Apologies were received and sanctioned from Julie Watson The resignation of Roger Foord-Evans was noted. Jenna Armitage and Michael Young were welcomed as observers and prospective governors</p>	
9.17.2	<p>Minutes of meeting held on 11th July 2017 Minutes of the meeting on 11th July were agreed.</p>	
9.17.3	<p>Matters/Actions Arising TCDS AN updated on progress on the lease re Elmhirst site.. The updated lease is with the TCDS. A break clause has been included after 3 years on either side or at 2 weeks’ notice by the College if earlier than 3 years if there is planned development of the site.</p> <p>Golden Iris This is a 2 day festival by students and the TCDS. It includes a fashion show and 12 hour music festival on the Elmhirst site. Close liaison between the College and TCDS is taking place to ensure appropriate organisation is in place.</p> <p>AWP This is open and being used. The business model only allows for costs to break even over time. Some hirers are questioning the hire rates and AN is discussing. There is a high level of use although in the future there will need to be marketing of the available slots particularly in the holiday</p>	AN

	<p>periods. DVLTL meeting not yet arranged. AS to arrange a meeting with Carol Whitty to draft proposals for the launch of DVLTL Ofsted training has been arranged for SLT. AS to arrange separate dates for governors.</p> <p>Governors agreed MAT discussion and governor workload will be focus of additional meeting in October. KW to send out discussion points from previous MAT meeting.</p> <p>Keele survey results to be reported to the FGB in October and the full results will be circulated. Noted that the Keele survey will need to take place during the Spring term so that the views of yr 11 and 13 students can be included.</p>	<p>AS</p> <p>AS</p>
9.17.4	<p>Election of Chair and Vice Chair KW was elected as Chair. JT was elected as Vice Chair. It was noted that the vice chair role is a developmental one to prepare a future chair and that JT is not necessarily a chair in waiting.</p>	
9.17.5	<p>Exam Results AS reported on GCSE results. Strong set of performances which are above average for local schools. National benchmarks are not yet known so College is unsure where it sits against national results. Areas of concern have been highlighted before and are a focus in the CIP. Strong areas of performance were as identified in previous reports. The new English and mathematics GCSE papers had raised some questions and the College changes in results are likely to be mirrored nationally although this data is not yet available. 66% of students gained 5+ at level 4/C. The progress 8 score is 0.17. This is lower than in 2015/16 but national data is needed to see how this compares across all secondary schools. It is expected to improve as national data emerges. AS will update governors when national data is available. The DfE data check is likely to have a positive impact on the exam statistics. Governors asked questions about;</p> <ol style="list-style-type: none"> 1. Progress 8 and if any particular groups or attainment bands did better or worse than expected. AS will report back at the next meeting. 2. Had the new English exam with no coursework had an impact on any groups of students or globally? AS will report final Progress 8 in October. 3. KW asked how many students are educated off site that may impact upon results. AS stated that in numbers it was in the low teens of students. 4. Governors asked questions about the quartile performance of individual subjects. AS highlighted performance although emphasised that the college was using 2016 for comparison as 2017 was not yet available. 5. Governors asked questions about progress scores against prior attainment performance. AS reported on the individual results of 	

	<p>subjects within the school and nationally in attainment and progress. AS will write a final report when national data is available.</p> <p>AS reported on A level results. Areas of strength and areas for development were highlighted. Value added data is not yet in a reportable format.</p> <p>AS will aim to provide individual subject reports to governors for their October meeting. The Principal's November report will also provide additional information.</p>	<p>AS</p> <p>AS</p>
9.17.6	<p>College Improvement Plan 2016/17 CIP Governors signed off this plan</p> <p>2017/18 CIP Governors requested that initiatives in the CIP be clearly linked to delivering specific priorities. Governors raised a query about the CIP format in relation to governors monitoring activity and outcomes in the college. AS outlined the process that produces the CIP with a series of faculty/departmental meetings and plans which feed into the higher level detail of the CIP. Governors agreed when possible to attend faculty improvement planning meetings.</p> <p>It was agreed that the October meeting will look at the CIP summary which should enable governors to monitor actions and outcomes.</p> <p>BE outlined the process which she follows with staff in the college for the formulation of Pupil Premium action plans.</p> <p>KW to resend to governors the RAG report on the 2016/17 CIP. Governors agreed 2017/18 CIP priorities.</p>	<p>KW</p>
9.17.7	<p>Governor Expenses Policy Governor Visits Policy Standing Orders These three policies were deferred until the October meeting</p> <p>Staff Disciplinary Policy Governors agreed to adopt the model DCC policy with the amendment that governors delegated the initial disciplinary hearing to the Principal where staff dismissal was not an outcome. If staff dismissal due to gross misconduct was an option then this would be considered by a panel of governors.</p>	<p>MR</p>

9.17.8	<p>Annual Calendar of Meetings and Annual Cycle of Business These were both agreed.</p> <p>Annual declarations of Interests was deferred until the October meeting.MR to circulate declaration of interests forms</p>	MR
9.17.9	<p>Review of Website for Statutory Compliance Deferred until October meeting.</p>	MR
9.17.10	<p>Review Code of Conduct Governors considered the NGA model and agreed to adopt.</p> <p>Terms of Reference Consideration of these was deferred until the October meeting.</p> <p>Delegated Authority Governors agreed not to have a standing Appeals Committee but to form an appropriate committee for individual situations.</p>	
9.17.11	<p>Appoint Lead Governors KW was appointed to be Safeguarding lead governor. WO was appointed as SEND lead governor. Appointment of other lead governors was deferred until new governors have been appointed. Terms of Reference for lead governors to be circulated as part of the next agenda</p>	
9.17.12	<p>Agree Governor Visits Protocol and Programme of Visits AS to circulate dates for Faculty reviews to enable individual governors to attend. Governors adopted the governor feedback pro forma.</p>	
9.17.14	<p>Governor Training KW highlighted Babcock training available as part of the college's subscription. Training available for new governors. The Key is a useful source of information. In house Ofsted training tba. Some governors raised a question about the quality and relevance of Babcock governor training. AN to investigate the availability of NGA training. Babcock subscription until March 2018.</p>	AN
9.17.15	<p>New Governor Elections MR to action</p>	MR
9.17.16	<p>Governor Terms of Office Deferred until October meeting</p>	
9.17.16	<p>Any Safeguarding Matters None</p>	
9.17.17	<p>Governor visits and reports BE visited 10.7.17 . Report to follow</p>	BE
9.17.18	<p>Part 2 Agenda</p>	
9.17.19	<p>The meeting closed at 19.15pm Date of next FGB meeting: Tuesday 17th October. Room 26</p>	

Signed.....

Kate Wilson
Chair of Governors

Date:.....