

In attendance: Yvette Elliott, Clerk (YE) and Alan Neale, Business & Finance Director (AN).

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5	<p>Committee Chair Reports</p> <p><u>Standards (KS)</u> – A positive first meeting received clear SLT reports with data. KEVICC is well positioned compared to other local schools, but also has some areas of concern identified. There are clear plans to address these and progress is evident. The number of faculty reviews was considered impressive, with every faculty undertaking an annual review for progress. <i>KW asked about the EBacc.</i> AS stated that it was the Governors intention to have 75% of students doing the EBacc but current draft Ofsted framework is not aligned with the DfE. Governors need to consider the curriculum planning impact of the new Ofsted requirements. <i>WO asked if we need to encourage more students to take MFL at GCSE?</i> AS stated that 75% is the Government target, so KEVICC needs to show we're moving towards this, but there is currently a MFL teacher shortage. KS noted that MFL results are strong already. <i>HB asked if the Average Point Score (APS) at the end of primary school aligns with Progress 8 scores and EBacc expectations?</i> AS stated that the APS sets Progress 8 targets and whilst MFL is currently strong, an increased uptake could impact on attainment data. <i>JC asked about the challenge within Science.</i> AS stated that there has been an improvement on last year but on IDSR maths & English have been averaging 'green' over time, whereas science has been 'red' and this is important as it is a compulsory subject for all pupils. <i>JC asked if we can track performance following the science lab upgrades.</i> AS warned that correlation and causation require careful analysis. Kennicott will no longer be used for teaching GSCE science, which will save on student travel and faculty time on site and should make it easier for the Head of Department to monitor when teaching occurs in one place.</p> <p><u>Site Development (JC)</u> – The current site, strategic aims and action plan have been discussed by the committee, with plans also to reinvigorate DVLTL. KW highlighted the importance of updating our aims and integrating the DVLTL aims and historic information (such as Land Use Principles) so we don't lose a sense of what has already happened. The DVLTL currently owns land in trust for the College. <i>LH asked how many members DVLTL has?</i> Approximately 120. <i>HB asked how members are involved?</i> KW stated that there are 4 meetings a year and Trustees appoint Foundation Governors to the FGB. However, Co-operative College have not yet appointed anyone to the DVLTL Board, despite requests. JC reminded Governors that consultation is important, but the needs of the College must remain the priority. It was agreed that the Site Development Action Plan should be included in FGB papers from now on.</p> <p><u>Operations (MY)</u> – The Keele Survey is not currently being pursued and surveys could be undertaken in other ways. The Health & Safety dashboard was considered very useful. Governors moved to Part 2 minutes.</p> <p><u>Quoracy decision for Committees</u> – JL's proposal that he be added as a member to all committees was discussed. HB suggested that Chair and each of the Vice-Chairs should be added to give a wider pool to call on if a committee does not appear to be quorate. This was approved by Governors. YE to update TORs.</p>	<p>YE</p> <p>YE</p>
6	<p>SFVS Return</p> <p>Governors approved the SFVS Return, following the answers to outstanding questions. JL to sign. AN to submit.</p>	<p>JL & AN</p>
7	<p>CIP Monitoring</p> <p>AS has updated the CIP following the first rounds of committee meetings to highlight outstanding areas for discussion and recommendations have been made as to which committees they should come to. Governors requested that 'Marketing strategy and recruitment of students' should be discussed at Operations and FGB.</p>	

8	<p>Revisit Strategic Vision</p> <p>AS and JL have been looking at a draft proposal for Governors which will require consultation. The outcomes from our meeting with Brenda Steele in the Autumn Term along with the new ethos statement should form the framework for this. Key questions for stakeholders will need mapping out to maximise feedback and this will help us to formulate a 3-5 year strategic plan, which will be fed back to all. AS will share this document for Governor consideration and stakeholder work can commence in the Summer Term.</p> <p><i>LH asked if the new ethos statement is in use?</i> AS confirmed that the SLT are using it, but it is not in wider use yet.</p> <p>YE to include the ethos statement in the Header of all future Governor agendas.</p>	YE
9	<p>Marketing Strategy</p> <p>JC stated that this is a priority area for Governors and a clear sense of the current marketing activity and any existing needs must be made clear to Governors. Agreement is required on who is responsible, who draws this together, who will be in touch with stakeholders, who ensures coherent & consistent messages? HB asked for engagement with primary schools and a primary liaison programme also be included. AS suggests that this is an agenda item for the next Operations committee meeting.</p> <p>KW requested that photos on the website are updated.</p>	Op's agenda
10	<p>Uniform</p> <p>AS shared a paper for Governors to consider. MY felt that a uniform should instil pride and that comfort, warmth and cost to parents are essential. KW stated that a Governor review occurred more recently than 2015 as AS had suggested. Any decisions around changes to the current uniform would need to be made at the July FGB meeting in order to implement in September 2020. KS and WO volunteered to take on the role of a task group as per the recommendations of AS's paper, to look at the feasibility of a uniform change and to consider any mitigation measures to address potential concerns.</p> <p><i>LH asked why non-uniform days are held if our message is that uniform is important?</i> AS stated that this is standard across uniformed schools and it also provides a fundraising opportunity in addition to a revision reward. WO noted that non-uniform days can be stressful for some pupils. <i>NC asked if the reward works for Year 11s to get more revision done and improve outcomes?</i> AS feels that it does work and it was as a result of Student Voice to incentivise revision. <i>JC asked</i> AN/AS to confirm the current level of stock and supplier liability.</p>	KS & WO AN & AS
11	<p>Governor Visits</p> <p><u>Lanyards</u> – New lanyards are required for Governors under the improved safeguarding practice (white no longer in use – replace with blue).</p> <p><u>Signing in/out process</u> – Governors are now required to sign in and out at the Admin Hub when visiting the College for fire safety. No longer necessary to go via the Ariel Reception.</p> <p><u>DBS checks</u> - Until DBS checks are complete, Governors must be accompanied on site at all times.</p>	
12	<p>SEND Report</p> <p>The annual SEN Information Report for 2019/20 was approved by Governors and should be added to the website.</p>	YE

13	Safeguarding A safeguarding audit is taking place on Friday with Babcock. Kirsty Matthews is Acting Designated Safeguarding Lead (DSL) during Sarah Winstone's maternity leave. KW reported that she has checked the SCR and has also created a checklist for the next Safeguarding Lead Governor to use when she steps down at the end of her term of office. This is a statutory role so will need to be filled.	
14	Policies for approval this meeting <ul style="list-style-type: none"> SEND Policy (Sarah Winstone) – Recommended by Standards. <i>Ratified.</i> Finance Policy (Alan Neale) – Recommended by Operations. <i>Ratified.</i> Privacy Notice for Pupils (Steve Sherwood) - <i>Ratified.</i> HB is working with Steve to update the Privacy Notice for Parents. Managing Unreasonable Behaviour (Alan Salt) – <i>Ratified.</i> Child Protection & safeguarding Policy (Sarah Winstone) – <i>Ratified following the inclusion of an additional link to the NSPCC traffic light system and KW's details.</i> 	
15	Policies to be reviewed at next FGB meeting: <ul style="list-style-type: none"> Data Protection Policy (Alan Neale) – JC to review. Code of Ethical Conduct - Governors agreed that this policy is not required as it is covered elsewhere. 	JC
16	Meeting closed at 8.05pm. The date of next FGB meeting is Tuesday 21st May 2019 at 5.45pm.	

Signed.....

Michael Young

Vice-Chair of Governors

Date:.....