



KEVICC Parents Association
c/o King Edward VI Community
College
Ashburton Road
Totnes
Devon
TQ9 5JX

Telephone: 01803 869200
Fax: 01803 869201

Parent Voice meeting
Tuesday 29th Oct 2019
in the Redworth Dining Room

MINUTES

Present: Mariana Cervantes (Chair)
Michael Smith (PA Secretary & Treasurer) - minutes
Mary O'Toole (PA Committee member)
Clare Gale (PA active member)

Ben Bryant
Pam Cobb
Denise Court
Louise David
Gillian Healey
Taryn Nixon
Amelia Poore

Joanne Preswich
Jane Seymour
Nicci Sharp
Becky Snow
James Yates
Liz
Rachel

By invitation: Alan Salt (KEVICC Principal)
Jim Lodge (KEVIC Chair of Governors)
Gillian Healy (Parent Governor)

Apologies: none received

Item	Discussion	Action
1. Welcome & Introduction	Mariana welcomed everyone to the meeting at 1800.	
2. Matters arising	There were no matters arising other than those addressed through the Agenda.	
3. School Uniform	Via an Email to Mariana Tim Oliver questioned the high price of school uniform items, particularly the cost of the plain blue shirts. Alan stated the School Governors have a statutory obligation to	

	<p>periodically evaluate school uniform. A working group consisting of School Governors and a representative of the supplier (Lawsons) has met 3 times since March to examine all aspects of school uniform. Clearly, reducing cost is a major issue. At the moment the results are commercial in confidence but it is anticipated the minutes will be published on the school website in the near future. It was noted some sizes of uniform items have not been available.</p> <p>Alan reminded everyone present of the following:</p> <ol style="list-style-type: none"> 1. The school does not make a profit from uniform sales. 2. Prices are consistent with other schools in the area. 3. The number of articles that comprise the school uniform are small compared to other schools. For example a blazer was not compulsory. 	
4. Notification of A & B weeks	<p>A request was made that A and B weeks could be promulgated more conspicuously on the school website. Alan assured everyone this would be done this week.</p> <p>Alan stated that B week always followed A week regardless of how holidays fell.</p>	Alan
5. Teachers' contact details	<p>A request was made that teachers' contact emails could be more conspicuous on the school website. In addition photographs should always be attached. Alan agreed to investigate, as the procedure was now to email teachers direct.</p> <p>Alan commented that teachers respond within 24 hours, so in the event of a teacher not responding to a message with 24 hours it was quite acceptable to then contact the Head of the relevant faculty. It was acknowledged by all present that some messages can find their way to the bottom of an Email pile and be overlooked due to the pressure of work.</p>	Alan
6. PA Committee	<p>Mariana reminded everyone of the forthcoming AGM on 15th November 2019 and stated that it was her and Mike's intention to stand down at that meeting, and therefore a new Chair, Secretary & Treasurer will be required.</p>	
<p>The meeting concluded at 19:00. The Annual General Meeting will be held on Friday 15th November 2019.</p>		

Mary O'Toole (Chair)

Taryn Nixon (Secretary)

Signed:

Dated: