



September 2022

Dear Parent or Carer

16 to 19 Bursary Fund

I write to inform you that you are now able to apply to the **16 to 19 Bursary Fund**, a scheme from the Education Funding Agency (EFA) to help students facing financial hardship to stay in full-time post-16 education.

Those most in need will be eligible for a bursary of up to £1,200 a year. This includes young people in care, care leavers, young people receiving Income Support or Universal Credit and disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance or Personal Independence Payments. In addition students who receive free school meals or whose family are in receipt of certain benefits may also be able to claim a bursary to help with the cost of transport, equipment or other course-related costs. Further information regarding eligibility to apply can be found on the reverse of this letter.

If you believe that you may be eligible to apply for financial support, please complete and return the enclosed application form. The first round of applications will be reviewed at the start of October, although we accept applications all year round as we understand that financial situations can change and families may face hardship any time. Since the funds allocated to us by the EFA are limited, **we are not able to guarantee financial support for every claimant**. Finally, please note that our Finance Office may require documentary evidence from you if you claim financial support.

Further information about this scheme is available from www.direct.gov.uk/16-19bursary.

Please return the forms to Amy Withers Head of Sixth Form.

Yours sincerely

Amy Withers
Head of Sixth Form

Please note:

Completing the Application Form will not automatically entitle you to financial support from the Bursary Fund. The 16-19 Bursary is awarded according to need. If you do receive a Bursary, you must inform Kennicott if your circumstances change during the year and you no longer need financial support.

Bursary fund payments will wherever possible, be made 'in kind'. Any bursary payments will be paid only to students with exemplary attendance, punctuality and commitment to learning.

If a bursary is paid for the academic year 2022/23, there is no guarantee of a bursary for the academic year 2023/24.



Are you Eligible to Apply for the 16–19 Bursary?

There are **three categories** determining eligibility to apply for financial support. Eligibility to apply **does not** guarantee that an award will be made.

If you qualify, you will need to complete a 16 -19 Bursary Application Form, detailing how you will spend the money. You will also need to provide evidence.

Category One: Guaranteed Award – Vulnerable Learners

Are you eligible?

You are eligible if you are in care, a care leaver, in receipt of income support or universal credit, disabled and in receipt of Employment Support Allowance and in receipt of Disability Living Allowance or Personal Independence Payments.

Category Two: Discretionary Award – Priority 1

Are you eligible?

If you are in receipt of Free School Meals, you are eligible to apply for a Discretionary Award Priority 1.

Category Three: Discretionary Award – Priority 2

Are you eligible?

Bursaries in this category will be dependent on need and will be assessed individually. You are eligible to apply if you are a low income family in receipt of certain benefits.

This category is aimed at you if your financial situation poses a barrier to your education, and if you do not fit into categories one and two. For a full list of qualifying benefits, please see the application form.

All applications will be treated confidentially. Photocopies of documents will be taken and the originals returned to you as quickly as possible.

In order to receive financial support the student must demonstrate good levels of attendance in all subjects, registration and tutorials. The student should also have signed and returned the Learning Agreement, and all elements of the Agreement must be adhered to. Behaviour must be good and progress should be evident in all subjects in order to receive any allocation. These aspects will be reviewed throughout the year, using the College's progress tracking systems, tutor and teacher feedback and attendance analysis.